

Travel Approval Form

Department: Veterans Services

Event Name: Texas Veterans Commission - Advanced Training

Location: 3785 TX-27 Kerrville TX 78028

Event Dates: June 4 2024 - June 6 2024

Purpose: Required Continuing Education/Certification
 Job Training
 Other: required certification

Name of Attendees:

Jenny Hendricks _____

Court Decision:
This section to be completed by County Judge's Office



May 13, 2024

Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****

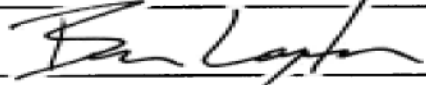
Overnight Travel

- Travel Approval Form
- Registration Information or Confirmation
- Itinerary, Agenda, or Breakdown
- Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:



Jenny Hendricks

From: Jenna Sanchez <jsanchez@co.kerr.tx.us>
Sent: Monday, March 18, 2024 5:03 PM
To: Jenny Hendricks
Subject: RE: Advanced VCSO training in Kerrville - Attendance notification

You don't often get email from jsanchez@co.kerr.tx.us. [Learn why this is important](#)

**CAUTION: This email originated from outside of the Johnson County email system.
Use care when opening links or attachments. Report suspicious emails.**

Good Afternoon Ma'am,

I have your name added to the roster. Below is the driving directions from your office to the training location.
<https://maps.app.goo.gl/x77LD5oY6Gy3tKbAA>

v/r

Jennifer L. Sanchez

Jennifer L. Sanchez, Retired Air Force
Kerr County
Veterans Service Officer
550 Earl Garrett Street, Suite 107
Kerrville, Tx 78028
Phone: (830) 792-2203
Fax: 830-792-2204

From: Jenny Hendricks <jhendricks@johnsoncountytexas.org>
Sent: Monday, March 18, 2024 3:12 PM
To: veterans@co.kerr.tx.us
Subject: Advanced VCSO training in Kerrville - Attendance notification

Good Afternoon

I would like to attend the June 4 – 6 Kerrville Training.
Please let me know what information you would require from me.
Thank you

Respectfully,

Jenny Hendricks

Accredited Veterans Service Officer



TEXAS VETERANS
COMMISSION

TEXAS VETERANS COMMISSION

Veterans County Service Officers Advanced Training

Hill Country Youth Event Center
Happy State Bank Expo Hall
3785 TX-27 Kerrville TX 78028
Office: (830)792-2203

June 4th 2024

AGENDA

- 8:30 – 9:00 Welcome, introductions, and Housekeeping
- 9:00 – 10:00 Caregiver Support Program
- 10:00 – 11:45 Social Workers
- 11:00 – 12:00 HUD/VASH
- 12:00 – 13:00 **Lunch**
- 13:00 – 14:00 Veteran Readiness & Employment/CWT
- 14:00 – 14:45 Prosthetics
- 14:45 – 15:00 **Break**
- 15:00 – 16:00 Geriatrics and Extended Care
- 16:00 – 17:00 Home Base Primary Care (HBPC)/Veteran Directive Care

POCs: Jennifer “Jenna” Sanchez and Chase Allsup

Email: veterans@co.kerr.tx.us

Mike Jaeger – 210-303-4490

Gini Hockman – 210-608-2636



TEXAS VETERANS COMMISSION

Veterans County Service Officers Advanced Training

**Hill Country Youth Event Center
Happy State Bank Expo Hall
3785 TX-27 Kerrville TX 78028
Office: (830)792-2203**

June 5th 2024

AGENDA

- 8:30 – 9:00 Welcome, introductions, and Housekeeping
- 9:00 – 10:00 Audiologist
- 10:30 – 12:00 Pension
- 12:00 – 13:00 **Lunch**
- 13:00 – 14:00 MST & Markers
- 14:00 – 15:45 Secondary Conditions/NEXUS/Pyramiding
- 15:45 – 16:00 **Break**
- 16:00 – 17:00 Apportionments/CRDP/CRSC

POCs: Jennifer “Jenna” Sanchez and Chase Allsup

Email: veterans@co.kerr.tx.us

Mike Jaeger – 210-303-4490

Gini Hockman – 210-608-2636



TEXAS VETERANS
COMMISSION

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Veterans County Service Officers Advanced Training

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June 6th 2024

AGENDA

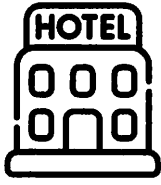
- 8:30 – 9:00 Welcome, introductions, and Housekeeping
9:00 – 9:00 Hearings Certification
9:05 – 10:00 Pre-Determination
10:00 – 11:00 RVSR
12:00 – 13:00 **Lunch**
13:00 – 14:00 HLR
15:45 – 16:00 **Break**
16:00 – 17:00 BVA

POCs: Jennifer “Jenna” Sanchez and Chase Allsup

Email: veterans@co.kerr.tx.us

Mike Jaeger – 210-303-4490

Gini Hockman – 210-608-2636



TRAVEL HOTEL RESERVATION REQUEST

(EMAIL TO PURCHASING at pur@johnsoncountytexas.org)

DATE: 04/22/2024

DEPARTMENT: Veterans Services

PERSON SENDING REQUEST: Jenny Hendricks EXT: 1676

Person (s) Name Attending:

1. Jenny Hendricks
2.
3.
4.
5.
6.

*If LEOSE Funds are being used to pay for the room upon check out, please check LEOSE FUNDS below:

LEOSE FUNDS

Function Attending: Texas Veterans Commission - Advanced Training

Hotel Name: Holiday Inn Express & Suites
Hotel Address: 2114 Sidney Baker
City: Kerrville State: Texas Zip: 78028
Hotel Phone# 1-888-465-4329
Special Requirements: Advanced VCSO training in Kerrville
Conference Hotel Block Code:
Conference/Training Website: NA
How many rooms needed: 1
Date of Check In: 6/3/24 Date of Check Out: 6/7/24

NOTE: When the Purchasing Department reserves the hotel room, payment will be processed and paid for on the travel credit card. ALL Travel PO's MUST be in place prior to travel. The hotel receipt will need to be receipted on your PO upon return. If the traveler does not obtain a hotel receipt upon check out, it's the travelers responsibility to call the hotel and obtain a copy for receipting.